

JOB DESCRIPTION

Service Producer & Creative Media Lead (Wadsworth Campus)

Reports to: Campus Pastor

Works with: Wadsworth campus staff, volunteers

Status: Full-Time/Exempt

PURPOSE

Produce the Sunday morning service via technical skill and team leadership. Also develop excellent, sustainable video and media content to enhance the Sunday morning experience. This includes proactive management of resources (team and technology) as well as the development of creative content (bumper and series intro, announcements, and storytelling videos) for Sunday morning and other ministry use.

PRIMARY ATTRIBUTES

- Mature, passionate follower of Christ
- Resilient, high capacity and internally motivated
- Relational team builder and team player
- Creates and maintains records and database for funerals, baptisms, and other care needs
- Organized, system creator and operator

RESPONSIBILITIES

Technical Proficiency

- Oversee all technical aspects (livestream, lighting, sound, computer graphics, and live production) and platform set-up for Sunday morning services and other ministry events
- Assess technical needs and oversee the purchase, resourcing, and maintenance of all technical equipment and be able to problem-solve and troubleshoot technical issues as they arise
- Provide video editing, color correction, and creative use of editing software in the post-production process
- Prepare and archive all sermon recordings

Team Development

- Develop structured teams of volunteers who regularly serve purposefully and help manage the technical arts disciplines-sound, live video, produced video, lighting, stage design, stage management, and set up/tear down
- Cultivate and shepherd leaders within these teams fostering an environment of creativity, authenticity, relevance, and excellence
- Provide training and technical support for volunteers

Content Creation

- Champion and curate Media Creation (Video Production/Livestream/Podcast/etc)
- Coordinate and manage video projects with staff and gather video footage to edit for use in weekend services, campus sub ministries, social media, communication, and promotional pieces
- Develop a system for managing campus social media pages including, Facebook, Instagram, and YouTube and empower and equip staff to appropriately utilize system and manage social media content

QUALIFICATIONS

- General knowledge and expertise in Audio, Video, Visual, & Lighting (such as IMAG, Pro-presenter and mixing vocals)
- Basic knowledge of graphic design preferred
- Undergraduate degree preferred
- Effective communication skills (oral and written)
- Excellent people management skills both with paid and volunteer staff
- Flexible schedule with weekend and evening hours to be expected
- Physically capable of helping to build sets as well as lift 50 lbs. unassisted