

UPDATED PROCEDURES

All of the following protocols have been put in place using the American Academy of Pediatrics, Center of Disease Control, and State of Ohio Guidelines.

BEFORE SERVICE

- Kids in grades K-5 will be encouraged to **bring their own Bible, journal, & pen**. As much as possible, no toys or supplies will be shared during ministry.
- Children, parents, & volunteers will be required to wear masks when moving throughout the building and when required by state guidelines in the classrooms/halls. *(Currently, masks are required for Kindergarten & above, and strongly encouraged for children ages 2-5 years.)*
- Families will be encouraged to park in **Lot B** and enter the building through **Door B**, nearest the Kids Check-In Station.
- Families and volunteers will receive a quick evaluation, including screening questions and temperature checks, prior to checking in. The updated GKM Well Policy will be posted as a guideline.
- If your child has a medical necessity, please visit the Check-In Kiosk on the first floor to complete a medical form.

CHECK-IN & DROP-OFF

- All check-in stations will be manned by volunteers to reduce frequent contact of the screens, and volunteers will be required to wear a face covering (**masks only**; *face shields are not considered appropriate coverings*).
- Drop-off in classroom will begin **10 minutes before service**.
- Parents will drop-off outside the hall. **Only children and adult leaders will be permitted to enter the halls and classrooms**. Parent and volunteer visitors will be permitted on a case by case situation and approved by GKM staff.
- Children must wash or sanitize hands immediately upon entering their hallway. Hand sanitizer, hand soap, and/or cleansing wipes will be provided.

DURING SERVICE

- Traffic flow will be labeled to enter and exit hall.
- Volunteers will be required to wear a face mask.
- “Large space, small group” policy will be used for most GKM spaces. Occupancy will be determined by social distancing guidelines. In nursery & preschool spaces, we will limit numbers of children allowed per classroom to assist with distancing when possible.
- 6-foot social distancing will be advised for children and volunteers. Seats will be assigned on benches or floors; shared tables & chairs may be removed.
- No snacks or drinks will be permitted by children or volunteers. We will not provide snacks during class at this time, nor can we allow children to bring their own snacks into the classrooms.
- All Kids’ spaces will be sanitized after each service, with increased sanitizing of high-touch points. All necessary supplies will be provided by the church.
- Each hallway will have a designated “Waiting Room.” Should a child become ill during church or begin to display symptoms of COVID-19 while in a GKM hallway / classroom, we’ll transition them to the Waiting Room until a parent can pick them up.
- **Nursery/Preschool:** Please see *page 3* of this document for specific guidelines and instructions that impact our Nursery and preschool hallways.
- **Special Needs / Behaviors:** Any child not able to follow safety guidelines will be asked to sit with a parent in the Worship Center / Cry Room.

PICK-UP

- Parents will pick-up outside the hall. **Only children and adult leaders will be permitted to enter the halls and classrooms.** Parent and volunteer visitors will be permitted on a case by case situation and approved by GKM staff.

GUIDELINES: NURSERY

- Items entering the hallway will be limited. In lieu of a diaper bag, please send a clear plastic Ziploc bag (gallon-size), containing **only necessities**:
 - Bottle for feeding (*No sippy cups, please*)
 - Change of clothes
 - Pacifier if needed
 - Diapers and wipes (*We have a supply of diapers and hypo-allergenic wipes for diaper changes, or you may send your own.*)
- Please label your Ziploc bag with your child's name and any special instructions (feeding time, teething info, etc.).

GUIDELINES: PRESCHOOL

- Children should eat, drink, and use the restroom before arriving.
- Limited quantities of toys will be available to children in our 2s&3s and 4s&5s hallways. These will be sanitized each week.
- Children **should not bring any items** with them into the hallway.
- We have a supply of diapers, wipes, and clean clothing available, in case of a bathroom accident. If you carry a diaper bag to church, please **keep it with you**, rather than sending it with your child.
- If your preschooler requires specialty or hypo-allergenic diapers, you may send the diapers you wish us to use by following these steps:
 - Use a clear plastic Ziploc bag (gallon-size).
 - Label the bag with your child's name & any special instructions.
 - Inform our team that your child has a necessary bag with them.
 - Do not include toys, food, or drinks.

We're so excited to welcome you back!

If you have any **questions**, don't hesitate to reach out.

