

## **VIDEO INTERN JOB DESCRIPTION (Part-time, non-exempt)**

**Reports to:** Creative Arts Pastor, Video Producer

**Works with:** Creative Arts Department and Chapel Support staff

**Status:** Intern

### **Description**

The video intern works as a key support member of the Creative Arts team to assist the ministries of The Chapel through video solutions. The video intern will report to and receive tasks from the Video Producer, working approximately 22-26 hours per week

### **Characteristics**

This person also must be a team-building leader with a servant's heart. Must work well with a variety of personalities and be self-motivated. The ideal candidate will think out-of-the-box and enjoy new creative ideas. We are looking for someone who can bring vision and creativity. This person must have the ability to be flexible in an environment where there may be frequent changes.

### **Job Requirements**

- Contribute as a member of the overall creative team
- Able to actively participate in group brainstorming, conceptualization and storyboarding
- Have good communication skills with the ability to write/edit scripts, interface with talent to schedule shoots and secure locations
- Able to shoot and edit video/audio for stories, interviews, sermon promos, and Chapel events—being detail-oriented
- Have experience in directing video shoots to reap the desired outcome
- Able to handle photography for Chapel events
- Experience using Adobe Creative Cloud -- mainly Premiere Pro and After Effects. (Experience with Audition and Photoshop are a plus.)
- Be comfortable using Apple computers
- Have a general knowledge of how to use DSLRs (preferably Canon)
- Willing to learn and not be afraid to try new things
- Possess a “can-do” attitude, be self-motivated and driven to fix problems without being told.
- Flexible schedule with some weekend and evening hours expected.
- Willing to work on a variety of projects for various clients that vary in length, including quick turnaround projects (few hours) to projects that take several months to complete and to prioritize them well.
- Able to operate in an environment that does not require day-to-day micro-managing.
- Any other duties assigned by the Pastor of Creative Arts

On a lighter note: This position has a lot of creative freedom. We have a lot of fun and don't take ourselves too seriously. A sense of humor is also required. We work hard and play hard! You must be fun to be around!

### **To apply:**

Submit a resume (including link to video portfolio) to: [jane.day@thechapel.life](mailto:jane.day@thechapel.life)